



LIQUOR INVESTIGATOR I – Grafton County

NEW HAMPSHIRE STATE LIQUOR COMMISSION

Division of Enforcement & Licensing

\$43,576.00 - 51,188.80

Liquor Commission law enforcement officers are required to meet minimum standards set out by the New Hampshire Department of Personnel and the regulations of the New Hampshire Police Standards and Training Council. Candidates for employment must pass a polygraph examination, psychological evaluation, physical agility test, background investigation, and pass a one year probationary period.

BASIC PURPOSE: To enforce all criminal and administrative laws relative to the sale of alcoholic beverages and conduct general law enforcement activities as a representative of the Division of Enforcement.

MINIMUM QUALIFICATIONS:

Education: Associate's degree or 60 credit hours from a recognized college, university or technical institute with a major field of study preferably in criminal justice or the equivalent.

Experience: No experience required.

OR

Education: Completion of high school or G.E.D.

Experience: Three years of full-time employment as a certified police officer in a recognized jurisdiction or as a corrections officer, or three years of experience in the military on full time active duty with an honorable discharge, or a combination of the three occupations totaling three years.

License/Certification: See Special Requirements (below).

SPECIAL REQUIREMENTS:

1. Must be at least 21 years of age upon application for position.
2. Must be willing to accept employment anywhere in the state.
3. Must have and retain a New Hampshire driver's license for the duration of employment.
4. Must pass polygraph examination, psychological examination and fitness standards prior to employment. Meeting a continuing fitness standard will be required of all applicants based upon New Hampshire law.
5. Before the probationary period expires, appointees shall successfully complete a training program certifying the appointee as a police officer that satisfies all applicable provisions of RSA 188-F: 27,

and rules of the New Hampshire. Police Standards and Training Council. Liquor Investigators must maintain all requirements for certification as a police officer in New Hampshire.

6. The probationary period for Liquor Investigator is one year.

Employees may be required to pay an agency fee or join the union as a condition of employment

The following items are a requirement and need to be completed as a condition of employment:

- **Criminal records check;**
- **Reference check.**

These checks will be performed at the Liquor Commission's expense, and will be performed for new hires, transfers and promotions if one has not been completed in the last 12 months.

All employees will have these background checks completed.

Inquiries regarding this opportunity may be directed to Lieutenant Valerie Smith
Valerie.smith@liquor.state.nh.us and (603) 271-3929.

For further information, please contact Elizabeth Lacroix, Human Resources Assistant, at (603)-230-7044 or email hr@liquor.state.nh.us.

HOW TO APPLY: An official application for employment may be obtained from and returned to the New Hampshire Liquor Commission, Human Resources, 50 Storrs Street, PO Box 503, Concord, New Hampshire 03302-0503 or by e-mailing Human Resources at hr@liquor.state.nh.us. The application is available on the Internet at www.admin.state.nh.us/hr. ***** In order to receive credit for post-secondary education, a copy of official transcripts with a seal and/or a signature MUST be included with the application. If copies of transcripts have been requested please reference this and have them forwarded to the Human Resources office at the recruiting agency. *****

EOE